

***Leadtext** Please read! (2 pages)

***Registration forms** Please send to the conducting state-level association! (2 pages)

Addresses and telephone numbers see at the single tenders of the work camps under

http://www.volksbund.de/jugend_schule/workcamps/ or see page 44/45 of the main catalogue.

***Conditions of Participation** Please read! (1 page)

What are you doing this summer? International Work Camps in Germany

Beyond all borders! Actively working for peace and understanding

You would like to

- live as part of an international group for a while
- get to know Germany
- explore historical and political topics
- enjoy and arrange leisure activities
- work voluntarily for two to three weeks to maintain war graves or memorials so as to preserve them as a peace memorial?

You are the right person for us!

The German War Graves Commission (Volksbund Deutsche Kriegsgräberfürsorge e.V.) organises numerous work camps across Germany each summer. Young people between the ages of 16 and 25 years from all over Europe can take part.

Make new friends! International meeting and intercultural learning

The work camps in Germany are truly international with young people from many different countries. In some work camps the focus is on two or three specific nationalities. The programme offers an opportunity to discover common interests beyond national borders or affiliations at the same time as to notice differences. At last you may develop your own point of view. Topics may be historical events, handling prejudices, racism or the European Union. Of course the participants will also meet people from the host country.

Work on war graves and memorials

At most of the work camps, participants work approximately 20 hours per week maintaining war graves or memorials to preserve them as peace memorials. They help with the preservation and restoration of German war grave memorials of the first and second world war, war grave memorials of other nations and fundamentally important memorial places such as concentration camp memorials.

History on location – get to grips with history!

To work for peace means remembering periods of war and tyranny, asking critical questions and searching for the historical context (how could it happen at the time?) and sharing views with others. What does peace mean for me? At many of the work camps there will be conducted tours to war graves, memorials or visits to museums, conversations with witnesses and workshops around the topic 'peace'.

Leisure activities – here you can really see things!

Experience fun and action together with other young people! Depending on the programme many leisure activities are offered which might include: sightseeing and shopping, cultural events, camp fire evenings, barbecues, disco nights, walking tours for nature lovers or sporting activities.

Accommodation, hosting & preparation

Participants mostly reside in simple accommodation such as schools and receive full board. You are asked to arrive independently. For some of the work camps there are preparatory and/ or evaluation meetings.

Insurances, health care & passport/ visa

During the time of the work camps the Volksbund takes out an accident insurance (insurance cover for accidents at work and during leisure time) and a third party insurance for the participants. The insurance covers begins at the departure from the home town and ends at the return thereto. In case of trips abroad moreover a health insurance cover will be offered. A protection against tetanus (vaccination) is recommended. Depending on the country of origin you need a valid identity card, passport and/ or visa.

During the duration of the work camp the Volksbund, represented by the camp management, takes over the legal responsibility for all participants at the age of below 18 years (see also Conditions of Participation). This also relates to the compliance with the protection of children and young people law. (JuSchG).

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Expenses 2009

Every participant pays a participation amount of Euro 100 per work camp.

Travelling expenses within the meaning of the programme, accommodation, boarding, insurances and excursions are included in these amounts.

For young people of East European countries reductions on the participation amounts at work camps in Germany are possible in following cases:

- 50% reduction for participants from East European EU member states
- 75% reduction for participants from East European nations not being EU member states

Registration forms and Conditions of Participation

The work camps are organised by the regional state organisations of the Volksbund. Please address your application as well as any questions concerning the individual work camps directly to the respective conducting state-level association of the Volksbund.

Dates and places of the work camps:

- at the single tenders of the work camps under

http://www.volksbund.de/jugend_schule/workcamps/

- see the main catalogue (or PDF)

Addresses and telephone numbers of the state-level associations:

- at the single tenders of the work camps under

http://www.volksbund.de/jugend_schule/workcamps/

- see page 44/45 of the main catalogue (or PDF)

Completely and well readable filled out registration forms speed up the processing and exclude misunderstandings. Please read the conditions of participation carefully. Not always all places of the work camps are occupied at the termination of the registration period. A telephone call to the respective state-level association is worthwhile even after closing date!

Information about us

The German War Graves Commission (Volksbund Deutsche Kriegsgräberfürsorge e.V.) is a humanitarian organisation whose task is to register, maintain and care for the graves of German war dead abroad. The Volksbund works in commission of the government of the Federal Republic of Germany and carries out its work in the framework of intergovernmental agreements. The Volksbund not only cares for the graves of the war dead, it reminds us of the historical catastrophe of two World Wars and the importance of perpetually working for peace. Youth work is an essential part of the tasks of the Volksbund, especially the international work camps. The Volksbund has also established five meeting centres for young people in Belgium, France, Germany, Italy and the Netherlands with ideal conditions for educational peace projects. The work of the Volksbund nowadays is more and more important with conflicts and wars in many parts of this world.

The work camps of the Volksbund are sponsored by the 'Kinder- und Jugendplan' of the German Federal Government, the 'Stiftung Deutsch-Russischer Jugendaustausch' and by the German-Polish Youth Office. Many of the work camps are supported by buses and staff (for example driver, cook) of the German Federal Armed Forces.

Welcome in Germany!

Volksbund Deutsche Kriegsgräberfürsorge e.V. – Bundesgeschäftsstelle -

Werner-Hilpert-Straße 2, D - 34117 Kassel; Tel.: 0561/ 7009 – 204

www.volksbund.de

Registration!

- please see reverse side! -

I hereby wish to confirm my application / we hereby wish to confirm our child's application to attend the work camp of the Volksbund Deutsche Kriegsgräberfürsorge e.V. (German War Graves Commission, hereinafter referred to as the "Commission")

Place State No

for the period from.....to

I am especially interested in this work camp because (expectations):

.....

If it should not be possible to attend this work camp, I have the following **alternative request**:

Place State No

for the period from.....to

.....
Surname

.....
First Name

female male (please mark with a cross)

.....
Street, House Number

.....
Postcode / Town

.....
Region / County /Country

.....
Nationality

.....
Date of Birth

.....
Schooling/ vocational training / study

.....
Tel. (day) (evenings)
State / Area Code / Telephone Number

.....
Mobile No.

(please mark with a cross)

ID card No. valid until

passport No. valid until

.....
E-Mail Address

The Commission would be grateful if you could provide the following information so that we may make the best possible preparations at the work camp:

I am / we are members of the Commission

yes no (please mark with a cross)

If possible, please specify the membership number

I am interested in working in a youth circle in (which German state)

.....

I have the following language skills:

.....

I have the following interests (hobbies):

.....

.....

I have received the work camp information offered by the Commission:

.....

I have already been actively involved in the following work camp(s)

when:

where:

in what capacity.....

I have already applied to work on a Commission work camp but was not considered:

yes no (please mark with a cross)

when :

which work camp:.....

The Commission endeavours (but cannot guarantee), to take into account **special dietary requirements** when drawing up menus. If possible I would like the following food (e.g. vegetarian / no pork):

.....

I / our child has had training in "first aid"

yes no (please mark with a cross)

What sort of training?:

When?:

Important information for minors!

If you are over the age of 18, please also fill in points d), f) and h)!

During your stay at the work camp, the Commission undertakes to supervise minors. So that we may inform the camp director and in order to provide individual care for your child the Commission also requires further information:

a) during the child's time at the work camp the guardians (parents) can be contacted as follows:

.....

.....
Surname, First Name

.....

.....
Surname, First Name

.....

.....
Address (Street, House Number, Postcode, Town)

.....

.....
Telephone
state / area code / telephone number

.....
mobile (if applicable)

Registration!

Important information for minors! (continued)

b) If we are prevented from attending or are unable to be contacted during our child's stay at the work camp we have appointed the following contact persons to act as **representatives in important matters** (e.g. medical care, being sent home, etc.)

.....
Surname, First Name

.....
Address: Street, House Number, Postcode, Town,

..... Telephone Mobile (if applicable)
State Area Code Telephone Number

c) We hereby give permission for our child to complete the journey to and from the camp / departure point alone

yes no (please mark with a cross)

d) **swimming:** I am / our child is (please mark with a cross)

non-swimmer

swimmer life saver

e) We hereby give permission for our child to go **swimming** even without direct supervision in the swimming pool/ in the lake / flowing water / in the sea

yes no (please mark with a cross)

f) I have / my child has the following physical complaints (e.g. allergies, food allergies, diabetes, asthma, epilepsy, migraine, disabilities, etc.)

.....
.....
.....

g) Our child has to take the following medication on doctor's orders:

.....
.....
.....

h) Last tetanus jab received on

.....

Note about medication:

The Commission wishes to point out that it is not permitted for camp

directors as part of their supervisory duties to make medical diagnoses or give medicines. If it is to be expected that your child may develop **sickness** (nausea, headaches, diarrhoea, etc.) please give your child medication for this and give exact instructions as to how and when it is to be taken.

i) It is important to us that the Commission be notified of the following special **details and requirements** to ensure that our child is looked after in the best possible way:

.....
.....
.....

For international work camps in Germany:

Travel date to the camp on (time / date)

.....

by bus / rail / car/

Travel date home from the camp on (time / date)

.....

by bus/ rail / car.....

By adding my / our signature, I / we hereby declare that

1) I have or my child has no physical afflictions that prevent him / her from carrying out work

2) I have or my child has no infectious disease.

3) I / we have read the conditions of participation at the Commission work camps and agree to be bound by these.

4) my address / the address of our child may be passed on to other participants for the purpose of forming travel groups.

5) the data given in this application form will be stored electronically by the Commission and may be used as part of the Commission's youth and school work. It will not be passed on to third parties.

6) the Commission is entitled to use photos taken at the work camp featuring me / our child in the Commission's own publications.

Place / date

.....
Signature of participant

For minors:

.....
Signature of parent or guardian

Important!

Terms and conditions governing attendance at the work camps of the Volkshund Deutscher Kriegsgräberfürsorge e. V. (German War Graves Commission).

General provisions of the contract

1. Contractual basis

The basis for all attendance is the willingness to help contribute towards understanding and reconciliation between peoples by combining the elements of meeting, education, leisure and work at war grave sites and memorials. Participants are required to integrate into the community of the work camp.

Accordingly, it is expected that members meet the following requirements:

- a) continually take part in the general communal life of the work camp;
- b) conduct themselves appropriately by respecting local customs, practices and moral codes (e.g. swimwear)
- c) conduct themselves appropriately when carrying out tasks.

2. Preconditions for attendance

Participants at our work camps must at least have reached the minimum age as specified in the advertisement at the time they start their residence and must be in possession of a valid passport.

3. Work by participants at the camp

The Commission expects participants to help create a community spirit at the camp and ensure its success by carrying out social tasks, such as kitchen duties and cleaning up, at voluntary events and by attending public events such as receptions, excursions and trips.

Within the framework of the work camp, participants are to work 20 hours a week on average (various measures) and to use their work as instructed within the framework of their own individual skills and abilities. Kitchen and cleaning work can be offset against this.

4. Attendance by Minors

The Commission, represented by the Camp directors, has a duty to supervise persons under the age of 18 for the duration of their stay at the work camp. The commitment commences at the meeting point (point and time of departure, e.g. bus departure) and ends at the time and destination of their return accordingly. The supervisors responsible for minors have a right and duty to see to the organisation of the living conditions of minors during their stay at the camp within the general framework. This involves making fixed rules regarding times when they can go out, sleep times, eating, as well as trips and other joint events. The supervisors responsible assume in this connection that participants bring with them an average level of independence, e.g. for such activities as going out at normal times of the day, visits to public events (discos, cinema, theatre, museums), use of public trans-



Conditions of Participation

port / local vicinity. Parents and guardians expressly agree by placing their signature on the application that the young person will go out from time to time, alone or accompanied by another participant, without the presence of a camp leader.

5. Free time

Beyond the compulsory events, all participants essentially have free time at their disposal. The camp rules in each case will regulate this in more detail.

6. Camp Rules

a) All participants declare that they are willing to observe the camp rules of the individual camp as organisational rules in the common interest to ensure orderly and peaceful community life.

b) The following areas in particular are covered by the camp rules:

- aa) duty to report (e.g. in the event of damage, incidents, etc.)
- bb) use and allocation of rooms
- cc) general risk prevention (e.g. making fires, smoking, bathing)
- dd) times and regulations for: quiet hours and sleeping, meals, visits, social tasks, work hours
- ee) special rulings for minors
- ff) alcohol and other drugs are not allowed in the work camp (apart from amounts of wine and beer as specified by the camp directors). Contravention of this will lead to the contract being cancelled by the Commission in the event of unreasonable behaviour

c) Camp rules are essentially the responsibility of, and to be enforced by, the camp directors in conjunction with the commission. The interests of the participants will be taken into account.

7. Registration and conclusion of the travel agreement

a) By applying for a trip, the participant or, in the case of under 18s, their parent or guardian, offers to conclude a binding travel agreement with the Commission. This is to be done in writing.

b) The travel agreement becomes binding on both parties once confirmation of the travel arrangements has been received.

c) Unless something to the contrary is expressly mentioned, the responsibilities of both parties are governed solely by the list of duties contained in the latest catalogue and which form the basis of the booking, as well by the other travel documents (registration and confirmation).

8. Payment of the fare

a) The amount to be paid for by the participant may be demanded by the Commission only in connection with the certificate ("security note") required within the meaning of § 651 k section 3 BGB (German Civil Code). This shall be due for payment as agreed in each individual

case.

b) Should no agreement be reached, then the contribution by the participant shall fall due when the trip can no longer be cancelled for the reasons cited in (b) and (c) and the certificate has been delivered to the applicant/participant within the meaning of § 651 k section 3 BGB.

9. Cancellation

The participant may cancel the travel agreement at any time before the start date of the trip. The participant should give notice in writing that he or she intends to cancel the booked trip. The cancellation comes into effect once the declaration of cancellation has been received by the Commission.

In the event that a participant cancels the agreement, the Commission may demand a reasonable flat rate fee for actions already taken and expenses already paid. This will be applied as follows

- Up to 35 days before travel 8 % of the travel price
- Between 35 and 22 days before travel 15 % of the travel price
- Between 21 and 15 days before travel 25 % of the travel price
- Between 14 and 7 days before travel 45 % of the travel price
- Between 6 and 1 day before travel 80 % of the travel price
- Not turning up on the day of travel 100 % of the travel price

The Commission and the participant expressly have the right to demonstrate a higher or lower risk.

10. Cancellation and termination by the Commission

a) If the number of participants specified in the travel description is not achieved then it is the right of the Commission to cancel the fare paid up to two weeks prior to departure. The fare paid by the participants will then be refunded in full, unless any ruling within the meaning of 10 b) applies.

b) In the event of admissible cancellation by the Commission in accordance with point 10 a) participants may request to attend another camp at least equal value run by the Commission if the Commission is in a position to offer such as trip without any additional expense for the traveller. It is the duty of the participant to make this request without delay as soon as the Commission gives notice of cancellation.

c) Moreover, the Commission may terminate the travel agreement without compliance with a period of notice if the participant consistently interrupts the implementation of the trip despite adequate warning and in particular if he or she violates the camp rules. The same shall apply if someone is in serious breach of the contract. However, the Commission reserves the right to claim the fare paid.



Important!

Following termination without notice, the participant is to be asked to leave the camp, after having been given a reasonable time to clear his or her things.

For minors termination without notice is to be reported to the parent or guardian or the representatives specified on the application form. Exclusion from the work camp means being sent home. If a minor is sent home care shall always be taken to ensure that he or she is accompanied as far as the German border and that onward travel is suitably secured (ticket, route, notification or parent or guardian or their representatives). With the agreement of the parent or guardian, accompaniment may be limited to the nearest point of departure (railway station, etc.).

The additional costs incurred for the return journey shall be borne by the ejected participant himself. The Commission must, however, take account of the value of costs saved and those benefits secured by virtue of services not rendered, including services by other agencies and prepayments in respect of the same.

11. Force majeure and unusual circumstances

If a journey should be considerably impaired, or at risk or disrupted as a result of a case of God (force majeure) that were not predictable at the time the contract was concluded, the Commission and the participant may terminate the contract in accordance with the regulations in force governing force majeure. If the legal consequences are clearly set down in law, the Commission shall in this case refund the fare but may still demand a reasonable fee as compensation for travel services provided or already provided. If the termination is implemented after the participant has already departed for the camp, the Commission undertakes to inform the measures necessary as a result of the cancellation of the contract in order to get the participant home, in particular if the contract covers the return journey. Each party shall bear half any additional travel costs. Beyond this, the additional travel costs shall be borne by the participant.

12. Insurance

For the duration of the trip and stay at the camp, all those travelling (organisers, participants and supervisors) are covered by an accident insurance, accident insurance an liability insurance. For trips abroad, additional health insurance is also offered. Under specified conditions, such as in the event of death, serious accident or unexpected serious illness of the insured, the health insurance costs incurred will be borne by the

**Deutscher Ring
für Kriegsgräberfürsorgeverein e. G.
Ludwig-Erhard-Straße, 20459 Hamburg.**

Claims will be processed by:

Volkshund Deutsche Kriegsgräberfürsorge e.V.

Conditions of Participation

**Bundesgeschäftsstelle,
Abteilung Öffentlichkeitsarbeit
Werderstraße 3, 34117 Kassel**

a) The contractual liability of the Commission for non-bodily injury is limited to three times the travel fee, provided that the injury to the participant has not been caused with gross negligence or intent or if the Commission is responsible for a loss to a participant solely because of the fault of a service provider.

b) If international agreements or legal regulations based on such apply to a travel service provided by the Commission in accordance with which a claim to compensation can only be made under certain circumstances or limitations then the Commission may refer the participants to these conditions.

14. Passport, currency, health and customs regulations

a) Unless something to the contrary is written in our travel descriptions, participants of German nationality only need a German passport on trips to foreign countries. Should changes come into effect such that the brochure has been printed then we shall notify participants the next time.

b) Participants who are not of German nationality must point this out specifically when they book a trip to foreign countries since the Commission otherwise carries no liability for disadvantages arising from the failure to observe passport and visa requirements if this is not the result of failure to inform or of misinformation on the part of the Commission.

c) Where special health requirements are to be observed these must be entered in the participant travel description. Here, too, the participant is to be informed of any changes that occur once the brochure has been printed or the journey booked.

15. Duties of the participant in the event of impairments in the services, and lapsing of claims

a) If, in the event of a defect or fault or shortcoming, the participant is guilty of neglecting to notify the Commission in time then he may no longer subsequently make any claim under the provision of the contract on the basis of this fault. Notification must only be made to the local camp directors and, if they are unreachable, to the Commission's headquarters in Kassel. It is not enough to notify individual service providers. The camp directors are not authorised to recognise any claims against the Commission.

b) The participant only has the right to terminate in accordance with Article 651 e) BGB on account of a shortcoming if he has already set, in vain, a reasonable deadline within which the Association is to provide assistance and this is impossible or if it is refused by the Commission or if immediate termination of the contract is justified because of a special interest by the participant.



c) Claims on the basis of 651 c)-f) of the German Civil Code as well as other contractual claims on the basis of travel agreements concluded between the two parties are to be made by the participant within the period of the contractually agreed end of the journey and notified to

Volkshund Deutsche Kriegsgräberfürsorge e. V., Bundesgeschäftsstelle, Werder-Hilpert-Str. 2, 34117 Kassel.

Once this period has expired, claims may only be made if the deadline was unable to be met through no fault of his or her own.

d) Contractual claims of the participant in accordance with 15 c) shall lapse two years after the contractually intended end date of the trip. If the participant makes claims after the specified end of the journey within one month then lapsing is inapplicable until the Commission has finished checking the claim or has rejected it.

16. Legal venue and applicable law

The legal venue for summary proceedings or all disputes arising out the contract with persons who have no general legal venue in Germany and persons who, once they have concluded the contract, move their normal place of residence out of Germany or whose registered address or normal place of residence is not known at the time the action is lodged, as well as for executors and passive litigation is Kassel, the registered office of the Commission.

The interpretation of these conditions of participation, the travel agreement and all claims by the contracting parties among one another shall be governed solely by German law unless something to the contrary is stated in 13. b).

17. General

Should a provision of these conditions of participation be or become ineffective then the effectiveness of all the other conditions shall not be affected thereby. The ineffective provision is to be replaced by one such provision which meets the intended economic purpose as closely as possible.

Volkshund Deutsche Kriegsgräberfürsorge e. V.
Abt. C&G, 34117 Kassel
03.12.2003